

Manheim Christian Day School
2018-2019 Field Trip Permission Form

In order for a student to participate in school related field trips, MCDS requires a signed permission slip to be kept on file for each student. **Please note that this permission slip will cover all field trips for the 2018-2019 school year.** Teachers will provide parents with a field trip notification letter for every field trip taken throughout the school year with a minimum of a two day notice. Detailed information about each field trip will be provided in the notification letter regarding cost, specific clothing to wear, chaperone information etc.

The purpose of a field trip is to enhance the educational experience for each student. This goal can best be attained when each class is accompanied by the classroom teacher and designated chaperones. Therefore, chaperones must stay with their assigned children at all times. Also, younger siblings should not be taken along on field trips and students in other grades are not eligible to participate in another class's trip.

Special note to chaperones-

If you plan on attending any field trips as a chaperone, you must adhere to all of the following expectations:

- Please provide a copy of clearances (info sheet attached)
- Please arrive on time (designated for each field trip)
- Please sign in at the office and receive a Chaperone badge
- Please ride the bus with your assigned children

Special note about billing-

You will be informed of the cost of each field trip in the notification letter sent home by the teacher. You will be billed for the field trip, and you will see this reflected on your monthly statement.

If you have any questions regarding billing, please contact our Finance Manager, Terry Gutshall at 717-665-4300. All other field trip questions can be directed to your child's teacher.

Please promptly sign and return the following page to the MCDS office.

I, _____, give my permission for my child, _____, to attend
(Parent/Guardian Name) (Child's Name)

School approved field trips for the school year 2018 – 2019. I understand the parents will receive at least a two day notice from my child's teacher before participating in a field trip.

____ I have read and understand the expectations of chaperones during field trips.

____ I have read and understand that field trip costs will be billed to my account.

____ I understand MCDS will take all due responsibility in traveling to and from the field trip destination.

Child's Full Name

Grade for 2018-2019 School Year

Signature of Parent/Guardian

Date