

## **CHECKLIST FOR ENROLLMENT**

Please review the information in this packet carefully. Follow the checklist and return all of the required paperwork accordingly to ensure your child's enrollment is complete.

**Please return the following paperwork for enrollment consideration:**

\_\_\_ *Completed Enrollment Application (completed online through Gradelink)*

\_\_\_ *Registration Fee (drop off or mail to: Manheim Christian Day School, 686 Lebanon Road, Manheim PA 17545)*

- *\$80 early registration fee: due by 1/31*
- *\$110 regular registration fee: due by 3/31*
- *\$150 late registration fee: if paid after 3/31*
- *\$80 flat registration fee: PreK only*

**Please return the following paperwork no later than June 30:**

\_\_\_ *Copy of Birth Certificate*

\_\_\_ *Pastor Letter*

\_\_\_ *Interview with Administrator or Board Member*

\_\_\_ *Testing for grades K-8*

**Please return the following paperwork on or before the first day of school:**

\_\_\_ *Physician form*

\_\_\_ *Dental form*

\_\_\_ *Copy of Clearances (if you plan on volunteering)*

If you have any questions regarding your Enrollment Application process or if you need extra forms, please contact the office at (717)665-4300 or email [info@manheimchristian.org](mailto:info@manheimchristian.org).